PST Class Registrations

Go to: https://Pstachio.wvnet.edu

If you do not have an account, click REGISTER.

- Under location, select the correct region of the hosted class.
- > Parkersburg: Calhoun, Gilmer, Jackson, Mason, Putnam, Roane, Wirt, Wood
- > Charleston: Boone, Cabell, Clay Kanawha, Lincoln, Mingo, Wayne

Complete all the information.

> WVOEMS# is not applicable, if you do not have a WVOEMS account.

Verify account through the email you receive from PSTachio.

Once you have verified your account, the respective PST Regional Coordinator and Specialist will receive a notification to approve your account.

After your account has been approved, you need to log in using the email address and password that you set up.

Click Registration.

Enter the course number provided to you for the respective course.

- Example: Parkersburg 23-000-03
- Example: Charleston 23-000-03

Press enter after the course number is entered.

Click Register

> You should be rerouted to your Transcript.

** If you have taken PST courses but have never created an account or try to register and are prompted with an account already exists for that username, contact your local PST for a password reset.

** Using the email and password will allow you to review your transcript for all PST classes you have taken since July 2016, provided you have used the same email address for each region. If you have taken a class and received a certificate, but it does not show up on your transcript, contact the PST office for the area you took the course.

** If you are unable to log in, please contact Eva Godbey for a password reset. <u>Eva.godbey@k12.wv.us</u> or (304)766-0011 ext. 22.