



WV State Emergency Response Commission (WVSERC)

Meeting Minutes			
April 9, 2025			
Call to Order	10:02 am	Adjourned	11:04 am
Meeting Called By	GE McCabe Chairman	Location	WV EMD Headquarters 1700 MacCorkle Ave SE Charleston, WV 25314

Attendees (P – Present; A – Absent; C – Present via Conference Call)			
SERC Commission Members			
1	GE McCabe, Chair	P	WV Emergency Management Division (EMD)
2	Roy McCallister, Vice Chair	P	WV Department of Agriculture
3	Nate Meadows	P	WV Department of Environmental Protection
4	Jesse Adkins	P	WV Department of Environmental Protection – Air Quality
5	Scott Eplin	A	WV Department of Transportation
6	Lisa Carpenter	P	WV Public Service Commission
7	Anthony Whittington	C	WV State Police
8	Bernard Marshall	P	Chemical Company Representative / Braskem America
9	David Hodges	P	Municipal or Volunteer Fire Department Representative
10	Donnie Haynes	C	WV Department of Health
11	Kenneth Tyree	A	WV State Fire Marshal
11a	Robbie Bailey	P	WV State Fire Marshal Designee

Other Attendees			
	Brent Burger	P	WV EMD – Preparedness & Response - Training
	Stephanie Rosier	P	WV EMD – Preparedness & Response - Training
	Heather Fittro	P	WV EMD – Preparedness & Response – SERC/ LEPC/ Tier II Programs

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1. Call to Order/Roll Call – GE McCabe, Chairman

- a. Roll Call
- b. Approval of Minutes from 2/5/2025 SERC Meeting

Motion to Approve Meeting Minutes

Motion –David Hodges

Second –Nate Meadows

Motion Approved

2. Report Updates – GE McCabe, Chairman

a. Financial Report – GE McCabe

- i. Director McCabe informs the commission that David Hoge is no longer employed by WV Emergency Management Division. Nick Allen is now the grants section chief. Due to the recent staffing changes the financial report was unavailable at the time of the meeting. Heather will forward those statistics to the commissioners via email whenever they become available.
- ii. Director McCabe updates the commission on the current situation with FEMA funding. FEMA has currently paused drawdowns and has cancelled BRIC funding. Travel and certain training courses within EMD have been halted until there is a resolution to the funding issues. Hazard Mitigation projects are also being closely monitored by FEMA.

b. Training Report – Brent Burger

- i. Due to the current halt of FEMA funding some training courses have been postponed. The academy classes that had been previously approved are still scheduled to take place across the state from now through November 2025. Those previously scheduled training courses include Battery IQ, PIO, Situational Awareness and Above the Line/Below the Line. Once funding is released the training section will work on providing additional training opportunities.

c. Tier II Update – Heather Fittro

- i. 146 Tier II issues have been received. 109 of those issues have been resolved. 37 entries are still outstanding and have not yet been completed. The remaining issues are mostly programmatic.
- ii. Tier II Exemptions. Commissioner Eplin was unable to attend the meeting. EMD will follow up with Commissioner Eplin to see if the Department of Highway's legal team located any documentation regarding Tier II reporting exemptions or fee exemptions.

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3. Old Business- GE McCabe, Chairman

a. LEPC Baseline Requirement Review Subcommittee Update – Heather Fittro

- i. 2024 EPCRA Baseline Requirement submissions were due December 31, 2024. 32 counties have provided all the mandatory paperwork for the SERC to review; 10 incomplete counties; 3 counties that were inactive in 2024. There are a total of 5 counties that have not submitted any documentation and have not responded to any correspondence. Letters will be sent to them via USPS.

b. SERC Conference Planning Subcommittee – Heather Fittro

- i. SERC Conference to be held in Bridgeport, WV immediately following the Emergency Management Council Conference starting the afternoon of October 1, 2025, and ending after a full day of training October 2, 2025. The 4th Quarter SERC meeting will be held during the conference.

Motion to move forward with scheduling the 2025 SERC Conference.

Motion –Roy McCallister

Second – Nate Meadows

Motion Approved

4. New Business- GE McCabe, Chairman

a. 2025 LEPC Notebooks – Heather Fittro

- i. 2025 LEPC Notebooks were given to each LEPC during the regional workshops. EMD staff will procure materials and construct the 2026 Notebooks in September of 2025 to ensure that each LEPC receives their notebook before the beginning of the new year.

5. Announcements- GE McCabe, Chairman

- a. Robbie Bailey announced that he will be transferring to a new position and will no longer be the Fire Marshal Appointee on the commission. He advised that a replacement has not yet been appointed. Fire Marshal Ken Tyree will be attending the SERC meetings until an appointee is named.
- b. Bernie Marshall announced that he will be retiring in 2026. Commissioner Marshall will submit a resignation letter closer to his retirement date. A new industrial representative will be appointed by the governor upon his retirement.

6. Good of the Order

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7. Adjourn

Motion to Adjourn

Motion –Robbie Bailey

Motion Approved

Mission

THE MISSION of the West Virginia State Emergency Response Commission (WVSERC) and Local Emergency Planning Committees (LEPCs) is to implement the Emergency Planning and Community Right to Know Act (EPCRA) and to mitigate effects of a release or spill of natural or man-made hazardous materials through developing response plans, including preparedness, notification and warning, and public protective measures.