FY 2022
Non-profit Security Grant Program

West Virginia Emergency Management Division
Non-Profit Security Grant (NSGP)

The Non-profit Security Grant provides federal funding for physical security enhancements and other security related activities to non-profit organizations that are at high risk to a terrorist attack. The NSGP seeks to integrate the preparedness activities of non-profit organizations with broader state and local efforts.

It is a nationally competitive grant program.
Non-Profit Security Grant (NSGP)

• Preliminary award to WV: $1,650,000
• Maximum sub-grant awards of $150,000 per site
• Period of performance: October 1, 2022 to September 30, 2025
• Target Categories
  • Ideological-based/Spiritual/Religious
  • Educational
  • Medical
  • Other
Eligibility

Eligible applicants must be:

• Organizations that are described as 501(c)(3) entities and exempt from tax under section 501(a)

• Located in the State of West Virginia

• Able to demonstrate, through the application, that they are at high risk of a terrorist attack

• An occupant of the facility at the time of application
Eligibility

The following types of entities are **not** eligible:

- Volunteer Fire Departments
- For-profit hospitals
- For-profit transportation companies
- Community service organizations
- Utility companies
- Homeowners associations
- Labor, agricultural, or horticultural organizations
Funding Priorities

• Enhancing the Protection of Soft Targets/Crowded Places (top priority)
  • Physical security enhancements

• Planning
  • Security plans, contingency plans, shelter-in-place plans

• Training and Awareness
  • Active shooter training
  • Security training for employees
  • Supporting persons with special needs
  • Public awareness

• Exercises
  • Response exercises
Funding Priorities

• Equipment
  • Access control equipment, surveillance equipment (cameras)
  • Impact resistant doors and gates
  • Intrusion detection sensors and alarms
  • Exterior lighting and physical perimeter security
  • Backup computer hardware, operating system, data storage, and application software

All equipment must be on the FEMA Authorized Equipment List (AEL) – we will help ensure compliance.
Funding Priorities

The following types of equipment from the FEMA Authorized Equipment List are eligible in this program.

• Category 14: Physical Security Enhancements Equipment
• Category 15: Inspection and Screening Systems
• Notification and Warning Systems
• Radios and Public Warning Systems- Public Address, Handheld or Mobile

Link to AEL:
https://www.fema.gov/grants/tools/authorized-equipment-list
Funding Priorities

• Personnel
  • Contracted security protection is the ONLY allowable cost in this category

• Management & Administration
  • Sub-recipients may use up to 5% of their award to cover their administrative costs
  • These are not operational costs and must be justified
  • This would include reporting, financial management, correspondence, and monitoring
  • These must be included in Section IV of the Investment Justification (application) to fully account for project budget.
Unallowable Costs

- Organizational Operating Costs
- General-use expenditures
- Development of risk/ vulnerability assessments
- License Plate Reader (LPR) systems
- Facial Recognition software
- Knox boxes
- Guns/Weapons
- Weapons Training
- Landscaping

- Sexual Predator Screening Database
- Initiatives in which federal agencies are the beneficiary or that enhance federal property
- Hiring of public safety personnel
- Overtime
- Any pre-award costs (including grant writer)
- Proof-of-concept initiatives or initiatives which study technology development
Critical Grant Requirements

• Applicant must provide
  • Federal Employer Identification Number (EIN)
  • Unique Entity Identifier (UEI)
• Completed Threat and Vulnerability Assessment
• Grant Application - called Investment Justification
  • Complete the fillable IJ form
  • All sections must be completed
  • Provide detailed information
• Any supporting documentation
  • Could include things like police or insurance reports
Part I: IJ Applicant Information

• Name (the legal name of sub-applicant entity)
• Address (must be a physical address), county
• Year facility originally was constructed
• Renting/Leasing/Owning
• Year organization began operating in facility
• Only non-profit housed in building
• Mission Statement Summary
• Primary Organization Type
• Organization’s Primary Affiliation
Part I: IJ Applicant Information

- Tax-exempt designation: Select Yes
- Unique Entity Identifier: Enter UEI number
- Urban Area Security Initiative: Select No
- Funding requested: This will auto-populate
Part II: Background

• Symbolic Value
  • Narrative
  • How recognized is the location? Local and historical significance
  • What role does location play in community?
  • Outreach/activism

• Historic
  • Narrative
  • Has there been an incident involving the location?
  • Has there been an incident at similar locations/entities?

Don’t assume that the reviewers have any specific knowledge or understanding.
Part III: Risk

• Threat
  • Identification of specific threats
  • WV Intelligence Fusion Center, local Police and/Fire departments, and Local Emergency Planning Committees are potential resources to gather information

• Vulnerabilities
  • Susceptibility to terrorist attack

• Potential Consequences
  • Negative effects
Part IV: Facility Hardening

• Describe proposed activities (and investments)
  • Narrative
  • For example:
    • Replace windows with shatter-resistance windows
    • Replace doors, access control, interior and exterior
    • Install cameras, access control devices, lighting

• List items of equipment (MUST be on AEL)
  • Provide AEL number https://www.fema.gov/grants/guidance-tools/authorized-equipment-list
  • Limited to AEL Section 14, AEL Section 15, Notification and Warning Systems, and Radios
  • List total cost for each AEL item
Part V: Milestones

• Outline process for completing project (activities and dates)

• Highlight key points
  • Develop plans, work plans
  • Complete and submit Environmental & Historic Preservation (EHP) Screening
  • Bids Specifications
  • Complete work
  • Finalize grant paperwork

• Keep in mind funding is available starting October 1, 2022

• Project must be completed by September 30, 2025
Part VI: Project Management

• Contact information for person in charge of project
• Describe project management process
Part VII: Impact

• Measurable outputs

• Make connection to National Preparedness Goal core capabilities
  • Access Control and Identify Verification (example)
  • Physical Protective Measure (example)
  • Planning (example)
Funding History

• NSGP Funding: Most applicants will mark no
• If yes, mark prior years when funding was received
• Funding Amount
• Investment Type
Environmental/Historical Preservation (EHP)

• Required for all projects involving building construction/modification
• To be completed once awards announced
  • Narratives and Photographs, diagrams, aerial photos
• Process can take several weeks to complete and for approval
  • WV EMD will provide paperwork/support
  • WV EMD submits to FEMA
  • FEMA approves and makes notifications
• Building on National Historic Registry will take longer
• Must be approved before spending funds or modifying/building
Funding

• Reimbursement grant
  • Documented proof of payment
  • Allowable expenses

• Can submit multiple requests for reimbursement

• Funds processed through State of West Virginia (wvOASIS)
  • Upon award the organization must register as an OASIS vendor
Key Points

• Maximum Award: $150,000 per site
• **Due Date:** May 27th, 2022
• Submit application materials to [HSSAA@wv.gov](mailto:HSSAA@wv.gov)
• Funds available: October 2022
• Period of Performance: October 2022 to September 2025
• Applying does not equal approval
• Do not spend any money until grant is approved and signed
• Be realistic in your capability to complete the project – implementing a grant award will take effort and coordination
Common Questions

• Can an entity apply for a location they are not yet occupying?
  No – eligible non-profits can only apply for funding for a location they are occupying at the time of application.

• Can an entity apply for work that was done in the past?
  No – recipients cannot be reimbursed for work performed outside of the award period of performance.

• Is there a match requirement?
  There are no matching requirements under FY 22 NSGP.

• Is there a specific vulnerability assessment that should be used?
  No – FEMA does not prescribe any requirements for the vulnerability assessment, just that one be conducted and submitted with the application.
Common Questions

• Can an organization that was previously awarded an NSGP grant apply again in 2022?
  Yes – though they must update their vulnerability assessment to reflect prior investment

• Are there organizational size restrictions that apply to the grant?
  No – any size 501(c)(3) eligible organization may apply

• If an organization subsequently relocates after completing the federally funded security enhancements, may they take any installed equipment with them?
  No – the organization may not move any federally installed equipment to a new location
Contacts

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