



FY 2022 Non-profit Security Grant Program

West Virginia Emergency Management Division

Non-Profit Security Grant (NSGP)

The Non-profit Security Grant provides federal funding for physical security enhancements and other security related activities to non-profit organizations that are at high risk to a terrorist attack. The NSGP seeks to integrate the preparedness activities of non-profit organizations with broader state and local efforts.

It is a nationally competitive grant program.

Non-Profit Security Grant (NSGP)

- Preliminary award to WV: \$1,650,000
- Maximum sub-grant awards of \$150,000 per site
- Period of performance: October 1, 2022 to September 30, 2025
- Target Categories
 - Ideological-based/Spiritual/Religious
 - Educational
 - Medical
 - Other

Eligibility

Eligible applicants must be:

- Organizations that are described as 501(c)(3) entities and exempt from tax under section 501(a)
- Located in the State of West Virginia
- Able to demonstrate, through the application, that they are at high risk of a terrorist attack
- An occupant of the facility at the time of application

Eligibility

The following types of entities are **not** eligible:

- Volunteer Fire Departments
- For-profit hospitals
- For-profit transportation companies
- Community service organizations
- Utility companies
- Homeowners associations
- Labor, agricultural, or horticultural organizations

Funding Priorities

- Enhancing the Protection of Soft Targets/Crowded Places (top priority)
 - Physical security enhancements
- Planning
 - Security plans, contingency plans, shelter-in-place plans
- Training and Awareness
 - Active shooter training
 - Security training for employees
 - Supporting persons with special needs
 - Public awareness
- Exercises
 - Response exercises

Funding Priorities

- Equipment
 - Access control equipment, surveillance equipment (cameras)
 - Impact resistant doors and gates
 - Intrusion detection sensors and alarms
 - Exterior lighting and physical perimeter security
 - Backup computer hardware, operating system, data storage, and application software

All equipment **must** be on the FEMA Authorized Equipment List (AEL) – we will help ensure compliance.

Funding Priorities

The following types of equipment from the FEMA Authorized Equipment List are eligible in this program.

- Category 14: Physical Security Enhancements Equipment
- Category 15: Inspection and Screening Systems
- Notification and Warning Systems
- Radios and Public Warning Systems- Public Address, Handheld or Mobile

Link to AEL:

<https://www.fema.gov/grants/tools/authorized-equipment-list>

Funding Priorities

- Personnel
 - Contracted security protection is the ONLY allowable cost in this category
- Management & Administration
 - Sub-recipients may use up to 5% of their award to cover their administrative costs
 - These are not operational costs and must be justified
 - This would include reporting, financial management, correspondence, and monitoring
 - These must be included in Section IV of the Investment Justification (application) to fully account for project budget.

Unallowable Costs

- Organizational Operating Costs
- General-use expenditures
- Development of risk/ vulnerability assessments
- License Plate Reader (LPR) systems
- Facial Recognition software
- Knox boxes
- Guns/Weapons
- Weapons Training
- Landscaping
- Sexual Predator Screening Database
- Initiatives in which federal agencies are the beneficiary or that enhance federal property
- Hiring of public safety personnel
- Overtime
- Any pre-award costs (including grant writer)
- Proof-of-concept initiatives or initiatives which study technology development

Critical Grant Requirements

- Applicant must provide
 - Federal Employer Identification Number (EIN)
 - Unique Entity Identifier (UEI)
- Completed Threat and Vulnerability Assessment
- Grant Application - called Investment Justification
 - Complete the fillable IJ form
 - All sections must be completed
 - Provide detailed information
- Any supporting documentation
 - Could include things like police or insurance reports

Part I: IJ Applicant Information

- Name (the legal name of sub-applicant entity)
- Address (must be a physical address), county
- Year facility originally was constructed
- Renting/Leasing/Owning
- Year organization began operating in facility
- Only non-profit housed in building
- Mission Statement Summary
- Primary Organization Type
- Organization's Primary Affiliation

Part I: IJ Applicant Information

- Tax-exempt designation: Select Yes
- Unique Entity Identifier: Enter UEI number
- Urban Area Security Initiative: Select No
- Funding requested: This will auto-populate

Part II: Background

- Symbolic Value
 - Narrative
 - How recognized is the location? Local and historical significance
 - What role does location play in community?
 - Outreach/activism
- Historic
 - Narrative
 - Has there been an incident involving the location?
 - Has there been an incident at similar locations/entities?

Don't assume that the reviewers have any specific knowledge or understanding.

Part III: Risk

- Threat
 - Identification of specific threats
 - WV Intelligence Fusion Center, local Police and/Fire departments, and Local Emergency Planning Committees are potential resources to gather information
- Vulnerabilities
 - Susceptibility to terrorist attack
- Potential Consequences
 - Negative effects

Part IV: Facility Hardening

- Describe proposed activities (and investments)
 - Narrative
 - For example:
 - Replace windows with shatter-resistance windows
 - Replace doors, access control, interior and exterior
 - Install cameras, access control devices, lighting
- List items of equipment (MUST be on AEL)
 - Provide AEL number <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>
 - Limited to AEL Section 14, AEL Section 15, Notification and Warning Systems, and Radios
 - List total cost for each AEL item

Part V: Milestones

- Outline process for completing project (activities and dates)
- Highlight key points
 - Develop plans, work plans
 - Complete and submit Environmental & Historic Preservation (EHP) Screening
 - Bids Specifications
 - Complete work
 - Finalize grant paperwork
- Keep in mind funding is available starting October 1, 2022
- Project must be completed by September 30, 2025

Part VI: Project Management

- Contact information for person in charge of project
- Describe project management process

Part VII: Impact

- Measurable outputs
- Make connection to National Preparedness Goal core capabilities
 - Access Control and Identify Verification (example)
 - Physical Protective Measure (example)
 - Planning (example)

Funding History

- NSGP Funding: Most applicants will mark no
- If yes, mark prior years when funding was received
- Funding Amount
- Investment Type

Environmental/Historical Preservation (EHP)

- Required for all projects involving building construction/modification
- To be completed once awards announced
 - Narratives and Photographs, diagrams, aerial photos
- Process can take several weeks to complete and for approval
 - WV EMD will provide paperwork/support
 - WV EMD submits to FEMA
 - FEMA approves and makes notifications
- Building on National Historic Registry will take longer
- Must be approved before spending funds or modifying/building

Funding

- Reimbursement grant
 - Documented proof of payment
 - Allowable expenses
- Can submit multiple requests for reimbursement
- Funds processed through State of West Virginia (wvOASIS)
 - Upon award the organization must register as an OASIS vendor

Key Points

- Maximum Award: \$150,000 per site
- **Due Date: May 27th, 2022**
- Submit application materials to HSSAA@wv.gov
- Funds available: October 2022
- Period of Performance: October 2022 to September 2025
- Applying does not equal approval
- Do not spend any money until grant is approved and signed
- Be realistic in your capability to complete the project – implementing a grant award will take effort and coordination

Common Questions

- Can an entity apply for a location they are not yet occupying?
No – eligible non-profits can only apply for funding for a location they are occupying at the time of application.
- Can an entity apply for work that was done in the past?
No – recipients cannot be reimbursed for work performed outside of the award period of performance.
- Is there a match requirement?
There are no matching requirements under FY 22 NSGP.
- Is there a specific vulnerability assessment that should be used?
No – FEMA does not prescribe any requirements for the vulnerability assessment, just that one be conducted and submitted with the application.

Common Questions

- Can an organization that was previously awarded an NSGP grant apply again in 2022?

Yes – though they must update their vulnerability assessment to reflect prior investment

- Are there organizational size restrictions that apply to the grant?

No – any size 501(c)(3) eligible organization may apply

- If an organization subsequently relocates after completing the federally funded security enhancements, may they take any installed equipment with them?

No – the organization may not move any federally installed equipment to a new location

Contacts

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