

Nonprofit Security Grant Program (NSGP) Application Support Training

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Agenda

- Quick Program Overview
- Allowable Costs
- Vulnerability Assessment
- Timeline & Application Process
- Investment Justification (IJ) Application Template
- Evaluation
- Contact Information
- Q&A

Program Overview: Background

Nonprofit Security Grant Program – National Security Supplement (NSGP-NSS)

- ❑ The NSGP is a ***competitive*** grant program intended to provide federal funding for physical security enhancements and other security-related activities to nonprofit organizations that are at risk of a terrorist attack.

- ❑ The NSGP seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts.

- ❑ Maximum award per site, per year is \$200,000

- ❑ The period of performance for NSGP-NSS is 36 months.
 - Projected Period of Performance Start Date(s): May 1, 2025
 - Projected Period of Performance End Date(s): April 30, 2028

Program Overview: Eligibility

1. Nonprofit organizations as defined by Section 501(c)(3) of IRS Code of 1986, Title 26 of the U.S.C. and exempt from tax. The State of West Virginia does not require proof of IRS exemption.
2. Located within the State of West Virginia.
3. Determined to be at risk of a terrorist attack

NOTE: Application can only occur through the Homeland Security State Administrative Agency (HS SAA), which is the WV Emergency Management Division. WVEMD also administers the funding if a grant is awarded to a nonprofit.

The following types of organizations are **NOT** eligible: Utility companies, For-profit transportation companies, for-profit hospitals, volunteer fire departments, community service organizations, homeowner's associations, and labor/agricultural/horticultural organizations such as county fairs.

Allowable Costs

- **Planning** – security or emergency planning expenses and the materials required to conduct planning activities.
- **Training/Exercises** – training, technical assistance, and practical exercises for organization security personnel, staff, members, and volunteers.
- **Personnel** – limited to contract security protection, cannot be more than 50% of the grant award.
- **Grant Management & Administration** – there is a provision for grant management expenses which the SAA will review with successful applicants.

Allowable Costs

Equipment: The following list of equipment, as categorized in the FEMA Authorized Equipment List, is allowable in the 2024 grant cycle:

- 03OE-03-MEGA System, Public Address, Handheld or Mobile
- 03OE-03-SIGN Freestanding and Mountable Signs
- 04AP-05-CRED System, Credentialing
- 04AP-06-VIDA Software, Video Analytics
- 04AP-09-ALRT Systems, Public Notification and Warning
- 04AP-11-SAAS Software as a Service
- 05AU-00-TOKN System, Remote Authentication
- 05EN-00-ECRP Software, Encryption
- 05HS-00-MALW Software, Malware/Anti-virus Protection
- 05HS-00-PFWL System, Personal Firewall
- 05NP-00-FWAL Firewall, Network
- 05NP-00-IDPS System, Intrusion Detection/Prevention

Allowable Equipment

- 06CP-01-PORT Radio, Portable
- 06CP-01-RECT Repeater
- 06CC-02-PAGE Services/Systems, Paging
- 06CP-03-ICOM Intercom
- 06CP-03-PRAC Accessories, Portable Radio
- 10GE-00-GENR Generators
- 10PE-00-UPS Uninterrupted Power Supply
- 13IT-00-ALRT System, Alert/Notification
- 14CI-00-COOP System, Information Technology Contingency Operations
- 14EX-00-BCAN Receptacles, Trash, Blast-Resistant
- 14EX-00-BSIR Systems, Building, Blast/Shock/Impact Resistant
- 14SW-01-ALRM Systems/Sensors, Alarm

Additional Allowable Equipment

- 14SW-01-ASTN Acoustic Sensor Triangulation Network
- 14SW-01-DOOR Doors and Gates, Impact Resistant
- 14SW-01-LITE Lighting, Area, Fixed
- 14SW-01-PACS System, Physical Access Control
- 14SW-01-SIDP Systems, Personnel Identification
- 14SW-01-SIDV Systems, Vehicle Identification
- 14SW-01-SNSR Sensors/Alarms, System and Infrastructure Monitoring, Standalone
- 14SW-01-VIDA Systems, Video Assessment, Security
- 14SW-01-WALL Barriers: Fences; Jersey Walls
- 15SC-00-PPSS Systems, Personnel/Package Screening
- 21GN-00-INST Installation

Authorized Equipment List

Authorized Equipment List for the NSGP can be found at the following site:

<https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>

NOTE: Equipment must meet all mandatory regulatory and/or DHS-adopted standards to be eligible for purchase using NSGP funds. Grant recipients are also responsible for obtaining and maintaining necessary certifications and licenses for the requested equipment.

Unallowable Costs

Several types of proposed projects and activity are not allowed under the grant program, to include, but not limited to the following:

- Organizational operating costs
- Hiring of public safety personnel
- General-use expenditures
- Overtime
- Development of risk or vulnerability assessments
- License Plate Reader Systems (LPRs)
- Facial recognition software
- Knox Boxes
- Guns/Weapons
- Landscaping
- Initiatives in which federal agencies are the beneficiary or that enhance federal property
- Initiatives which study technology development
- Proof-of-concept initiatives
- Pre-award costs generally not allowable.
- Sexual Predator Screening Database
- Development of the Investment Justification
- Weapons Training

Vulnerability Assessment (VA)

The Vulnerability Assessment is the foundation upon which the Investment Justification (IJ) is built.

- No specific format is required to conduct vulnerability assessment, but all assessments should contain a narrative of the vulnerabilities identified.
- Prior assessments are allowed if still current (**within 2 years**) and applicable to grant project application request. However, risk assessment must link to current vulnerabilities.
- Equipment requested in the IJ should directly link to the threats, vulnerabilities, and potential consequences to the facility, as identified in the VA. Equipment that does not appear to directly tie to the findings identified in the VA will likely not be funded.
- The HS SAA can supply sample assessments.

Timeline & Application Process

THE MOST URGENT FIRST STEP – Obtaining a UEI

As of April 4, 2022, the Federal Government transitioned from using the Dun & Bradstreet Universal Numbering System or DUNS number, to a new, non-proprietary identifier known as a Unique Entity Identifier or UEI. For entities that had an active registration in the System for Award Management (SAM) prior to this date, the UEI has automatically been assigned and no action is necessary. For all entities filing a new registration in SAM.gov (link below) on or after April 4, 2022, the UEI will be assigned to that entity as part of the SAM.gov registration process.

<https://sam.gov/content/home>

Application Timeline

Dates	Activity
October 2024	Application Guidance released
November 2024	Application Assistance Webinars
Nov – Dec 2024	Grant application development; technical assistance as needed/requested; information can be submitted as completed
Monday, Dec 16, 2024	Applications Due – Information can all be submitted electronically (Mission Statement, Vulnerability Assessment, Investment Justification)
Late Dec - Early Jan	State will review applications for completeness, work with applicants to resolve issues
January 24, 2025	State submits federal NSGP application to FEMA
Early April 2025	Anticipated Receipt of FEMA Award
Late April 2025	Notification of Grant awards to all applicants
May 1, 2025	Period of Performance begins

Application Process

- Complete Vulnerability Assessment - submit when complete
- Submit Mission Statement
- Develop proposed projects/activities for grant funding
- Verify proposed equipment is allowable on the FEMA Authorized Equipment List (AEL)
- Obtain quotes for market value of equipment, installation, warranty, training costs, etc.
- Complete Investment Justification (IJ) – the “application”
- Submit all documentation to hssaa@wv.gov by December 16, 2024

Application Review and Funding Decisions

- State Responsibilities
 - Establish application process and timeline
 - Support individual organizations in preparing materials
 - Review application documents for completeness, adherence to guidelines, and feasibility
 - Submit state application to FEMA
- FEMA Responsibilities
 - Assess risk due to Mission, Ideology and Beliefs
 - Consider consequences (i.e. location, usage volume)
 - Score each application
 - Determine awards

Contact Information

Grants Administration Staff

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NOTE: While our individual emails are listed above, it is best to send questions and documentation to our group email, hssaa@wv.gov

Information and updates about the NSGP program are posted at www.emd.wv.gov under the Grants tab.

If you need to mail something or visit us, our address is 1700 MacCorkle Ave, SE, 6th Floor, Charleston WV 25304