



West Virginia Emergency Services Specialist

SALARY	\$30,000 - \$37,000 Annually Full-Time Permanent	LOCATION	Kanawha County, WV
JOB TYPE	DHS - Division of Emergency	JOB NUMBER	EMD2400016
DEPARTMENT	Management	OPENING DATE	05/23/2024
		LOCATION OF VACANCY	KANAWHA

Nature of Work

****Exempt Position****

Posting Number: EMD2400016
 County: Kanawha
 Number of Vacancies: 1
 Position Number: 0606PE0031

Please note: This is an Exempt position and is not covered under the merit system administered by the West Virginia Division of Personnel.

Under general supervision, performs professional and technical work in the planning, development, coordination, implementation, and evaluation of training programs for the Radiological Emergency Preparedness (REP) program in the Emergency Management Division. Assists with the development of policies and procedures for the REP unit and interpretation thereof. Assists with the development and revision of the state REP plan. Coordinates planning work and exercises in disaster preparedness and emergency response training as part of the state REP plan. Interacts effectively with representatives of federal and state agencies and stakeholders to advance state and local capabilities for prevention, response and recovery related to radiological disaster emergencies. Assists in facilitating nuclear power plant off-site emergency response training and evaluation of nuclear power plant off-site emergency response plans through training exercise preparation and execution. May be required to work for extended periods of time under stressful conditions as a result of radiological emergencies. Performs other duties as assigned.

Minimum Qualifications

Training: Graduation from an accredited four-year college or university.

Substitution: Full-time or equivalent part-time paid experience as described below may substitute for the required training on a year-for-year basis.

Experience: One year of administrative or technical planning experience in a field related to the assigned program area of the emergency management.

Other Information

Please note: This position is classified exempt; therefore, it is available to any applicant who meets the minimum requirements. Applications MUST be submitted directly to the contacts listed below by email or standard U.S. mail.

Mail applications to:

Melanie Thomas

1700 McCorkle Ave. SE, 6th Floor

Charleston, WV 25314

Or email to: melanie.k.thomas@wv.gov

Please include posting number **EMD2400016** on application.

****Please note: Applications of covered state employees mailed to DOP or completed via DOP's online method, are not forwarded.**

Agency

West Virginia

Address

1900 Kanawha Blvd. East

Building 3 Suite 500

Charleston, West Virginia, 25305

Phone

(304) 558-3950

Website

<http://www.personnel.wv.gov>

