

## Emergency Operations Center (EOC) Skillset: Hazard Analysis Unit

**Task Category:**

- Hazard Analysis Unit Activation Phase Checklist
- Hazard Analysis Unit Operational Phase Checklist
- Hazard Analysis Unit Demobilization Phase Checklist

**Task Categories: Complete Hazard Analysis Unit SEOC Activation Phase Checklist**

Tasks	Code	Evaluation Record #	Evaluator Initials and Date
1. Complete the tasks outlined in the Activation Phase of the SEOC General Responsibilities Checklist.	C, E, F, I, T, A		

**Task Categories: Complete Hazard Analysis Unit SEOC Operational Phase Checklist**

2. Establish and maintain Activity Log (ICS 214) and other necessary files.	C, E, F, I, T, A		
3. Collect and analyze information regarding the status of hazards currently impacting or projected to impact emergency response. Collect data from passive sources (e.g., websites, news feeds) and by contacting appropriate points of contacts (e.g., On-scene Incident Command).	C, E, F, I, T, A		
4. Vet and validate information with Technical Specialists, SEOC staff, and On-scene Incident Command staff based on incident knowledge and areas of expertise.	C, E, F, I, T, A		
5. Develop regular status reports regarding ongoing and forecasted hazards.	C, E, F, I, T, A		
6. Ensure all maps, status boards, and other displays related to hazards contain current and accurate information.	C, E, F, I, T, A		
7. Support the development of situational awareness products, including all SITREPs and briefing materials associated with hazard analysis.	C, E, F, I, T, A		
8. Address the Hazard Analysis Unit's operational objectives and assignments as defined in the SEOC IAP within the operational period or established timeframe.	C, E, F, I, T, A		
9. Complete the tasks outlined in the Shift Change section of the SEOC General Responsibilities Checklist.	C, E, F, I, T, A		

**Task Categories: Complete Hazard Analysis Unit SEOC Demobilization Phase Checklist**

10. Complete the tasks outlined in the Demobilization Phase of the SEOC General Responsibilities Checklist.	C, E, F, I, T, A		
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